

NC 691: HIPAA AND INTRODUCTION TO ELECTRONIC HEALTH RECORDS

- i. Benefits Comparison
- ii. Risks and Limitations of EHR

Instruction Type(s)

Lecture, Online Education Lecture

Citrus College Course Outline of Record

Heading	Value
Effective Term:	Fall 2024
Credits:	0
Total Contact Hours:	18
Lecture Hours :	18
Lab Hours:	0
Hours Arranged:	0
Outside of Class Hours:	36
Total Student Learning Hours:	54
Strongly Recommended:	High intermediate or advanced English language skills; grasp of paragraph form and PowerPoint presentation.
Transferable to CSU:	No
Transferable to UC:	No
Grading Method:	Non-Credit Course

Catalog Course Description

This course focuses on HIPAA (Health Insurance Portability and Accountability Act) for the healthcare worker, and the professional and ethical responsibilities in maintaining privacy when handling EHR (electronic health records). Real-life scenarios will be used when practicing how to input patient information in the EHR and reviewing the Privacy and Security Rules of HIPAA. 18 lecture hours.

Course Objectives

- Outline HIPAA guidelines for the healthcare setting.
- Illustrate the use and structure of the EHR.
- Discuss the risks and limitations associated with EHR use.
- Prepare students for safe, entry level navigation of the EHR.

Major Course Content

1. Health Insurance Portability and Accountability Act (HIPAA) Basics
 - a. Privacy Rule
 - b. Security Rule
 - c. Portability
 - d. Exceptions
 - e. Implications for Professionals
 - f. Reporting and Compliance
2. Electronic Health Records (EHR)
 - a. Types of Information Found in EHR
 - b. Organization and Navigation
 - c. Entering Information into the EHR
 - d. Comparison to Paper Health Record