COUN 110: INTRODUCTION TO ONLINE LEARNING WITH CANVAS AND ENHANCING DIGITAL LITERACY SKILLS

Citrus College Course Outline of Record

Heading	Value
Effective Term:	Fall 2020
Credits:	3
Total Contact Hours:	54
Lecture Hours :	54
Lab Hours:	0
Hours Arranged:	0
Outside of Class Hours:	108
Strongly Recommended:	ENGL 101 or ENGL 101E or ENGL 101H.
Transferable to CSU:	Yes
Transferable to UC:	No
Grading Method:	Standard Letter, Pass/No Pass

Catalog Course Description

This course is designed to assist future or current students interested in taking online classes. Students in this course will learn concepts, tools, and techniques for online learning. Self-motivation theories will be examined. Through self-assessment, online interaction, and exploration of online learning strategies, students will develop an understanding of the skills needed to be successful when engaging in online instruction. Students will also learn an in-depth overview on how to navigate the course management system Canvas. Digital literacy skills will be covered in this class to help students develop the necessary strategies needed to evaluate effective and appropriate use of technology. 54 lecture hours.

Course Objectives

- register for appropriate online classes
- assess personal characteristics related to success in the use of Online learning
- use internet terminology and tools related to online instruction
- develop information competency skills using and citing appropriate online library and internet databases for academic research
- collaborate online with the instructor and class members using contemporary Internet tools
- analyze and calculate personal, social, academic and work time to develop a time management plan

Major Course Content

Course Content:

1. Assess/evaluate student characteristics related to success in the use of online learning
   a. Goal Setting
   b. Time Management
   c. Technology Literacy Skills Development
   d. Strategies for Online Learning
   e. Self-Motivation Strategies
   f. Online Etiquette Strategies
   g. Civility in Online Learning
2. Internet terminology and tools related to online learning
   a. Web/Internet Applications
   b. Online Learning Platforms
   c. Social Media Platforms
   d. Canvas
3. Online communication and learning modalities
   a. Discussion Boards
   b. Emails
   c. Chat (Synchronous Dialogue)
   d. Online Web Casting
4. Implement online learning strategies to improve performance
   a. Library Researching Strategies
   b. Customizing Online Study Groups
   c. Difference Between Online Learning and Traditional Learning (face-to-face)
   d. Researching Relevant Information with Google Scholar

Examples of Required Writing Assignments

Students will be asked to write a 3-5 page paper on identifying effective online learning strategies.

Examples of Outside Assignments

In this exercise, students have to explore a particular type of content (reading, case study, literature, etc.) and write brief notes answering the what, how, and why questions in outline format.
In this exercise, students have to read the lecture notes, or watch a recorded lecture, and then have a discussion with other online learners based on the content material.

Instruction Type(s)

Lecture, Online Education Lecture