

# AUTO 230D: AUTOMOTIVE SERVICE AND REPAIR WORK EXPERIENCE D

## Citrus College Course Outline of Record

Heading	Value
Effective Term:	Fall 2021
Credits:	4
Total Contact Hours:	649
Lecture Hours :	9
Lab Hours:	0
Hours Arranged:	640
Outside of Class Hours:	18
Strongly Recommended:	Completion of 16 units in automotive technology coursework.
Transferable to CSU:	No
Transferable to UC:	No
Grading Method:	Pass/No Pass

## Catalog Course Description

Automotive technology work experience is designed to extend occupational learning through employment and coordinate the on-the-job training with program instruction. Individual student goals and learning objectives will be designed by the student cooperatively with the employer and faculty advisor. Lab hours are arranged and completed at the place of employment. Pass/No Pass grading only. 9 lecture hours, 640 lab hours arranged.

## Course Objectives

- In cooperation with the employer and faculty adviser, the student will develop and carry out individual learning objectives consistent with program goals and worksite opportunities
- Analyze workplace scenarios and evaluate how each effect customer service and the employee to employer relationship

## Major Course Content

1. Cooperative Development of individual student goals and learning outcomes
2. Automotive Technology Workplace Journal/Portfolio
3. Usage and record keeping
4. Reporting
5. Evaluations
6. Application of Program Learning Objectives to Practical Job Applications
7. Workplace issues
8. Employee and employer relationship
9. Customer Service
10. Soft Skills
11. Employee benefits
12. Technician compensation
  - a. productivity

## Hours Arranged Content

1. Automotive Technology Workplace Journal/Portfolio
2. Usage and record keeping
3. Reporting
4. Evaluations
5. Application of Program Learning Objectives to Practical Job Applications
6. Workplace issues
7. Employee and employer relationship
8. Customer Service
9. Soft Skills
10. Employee benefits
11. Technician compensation
  - a. productivity

## Suggested Reading Other Than Required Textbook

as assigned by adviser and/or employer

## Examples of Required Writing Assignments

Maintain worksite journal Maintain student portfolio

## Examples of Outside Assignments

Develop individual work site goals and learning objectives Maintain worksite journal Maintain student portfolio Satisfactorily complete required hours of employment

## Instruction Type(s)

Lecture, Lab, Online Education Lecture